



July 2, 2021

For all Tenants and Business Managers,

The City of Hayward announced today it will reopen City Hall effective Tuesday, July 6, for in-person services on a part-time basis from 9 a.m. to 1 p.m. Mondays through Thursdays, and the Airport Administration Office will follow the same schedule.

The part-time reopening will begin following the closure of all City facilities on Monday, July 5, in observance of the Independence Day holiday—and is part of a phased approach to bringing City employees back to the workplace and the eventual resumption of regular business operations, government meetings, and other public and private events.

Airport Administration Office has been closed to the public since March 2020 following the declaration of a local emergency in response to the COVID-19 pandemic—an action that freed up personnel and resources to maintain essential services while initiating new policy and programmatic responses to sustain and keep safe Hayward residents and businesses.

As part of the City Hall re-opening, members of the public entering the building — and any other City facility, including the Airport Administration Building and the Airport Administration Office—will be required to wear a mask or face-covering, and observe and follow all posted COVID-19-related instructions and protocols and instructions from City staff.

Similarly, City employees will observe these same precautions and are being required to wear a mask or face-covering while inside City facilities except when alone at a personal workstation, provided six-foot distance can be maintained between themselves and other employees or members of the public.

Masking and other City of Hayward COVID-19 requirements and protocols for City facilities may exceed federal, state, and county standards and are subject to change at the direction of the City Manager in response to the City's operational and public health and workplace safety needs.

If you have any questions about COVID-19 precautions or requirements, please contact Airport Operations Supervisor Pamela Svrclin at 510-760-1986.

Thank you,  
Doug, Pam, and Todd

